FULBROOK SCHOOL
Chair of Governors: Philip Mardon
Headteacher: Samantha Clancy

Fulbrook School
Weathercock Lane
Woburn Sands
Bedfordshire
MK17 8NP

T: 01908 582022
E: office@fulbrook.school
www.fulbrook.school

June 2026

Dear Parent/Carer,

APPLICATION FOR IN-YEAR ADMISSION TO FULBROOK SCHOOL YEARS 5-11

Thank you for your interest in Fulbrook School. The attached form should be completed and returned to the admissions team located at the (Kingsbridge Educational Trust) by email to admissions@fulbrook.school. Please note that for your application to be considered, all relevant sections of the form must be completed and the appropriate documentation enclosed. If your child has an Education, Health & Care (EHC) Plan, please do not complete this form. You should contact the Local Authority on 0300 300 8356 for further advice regarding the admissions process.

For your application to be processed the school requires confirmation of your child's date of birth, and requires proof that you and your child are living at the address stated on the application form. You are therefore asked to attach a photo/scan of the following documentation to your completed application form:

- A current council tax statement or recent utility bill to confirm your address;
- A recent official document which confirms your child's date of birth
- A recent official document that confirms he/she lives with you at the address stated (i.e. GP letter, NHS letter, Benefits statement, Savings Account statement).

If you would like the documents copied by the school, please telephone to make an appointment.

The Kingsbridge Educational Trust reserves the right to make its own enquiries to verify any information supplied by you. If subsequently the school finds that a place has been offered in reliance on information that was materially incorrect or misleading (e.g. the parental address) and the place would not have been offered if the information had been correct, the Local Governing Body may withdraw the offer, even if the child has already started at the school.

All enquiries regarding admission to Fulbrook School should be emailed to the admissions email address: admissions@fulbrook.school or for telephone enquiries please call 01908 533726.
If you have indicated your child is not in school at this time, we will share your application with the School Admissions team at Central Bedfordshire or your Local Authority if you live elsewhere.

Admissions Office
June 2026
Tel no: 01908 533726
Email address: admissions@fulbrook.school

for how we use your data please see our privacy notice

Kingsbridge EDUCATIONAL TRUST

Fulbrook School is part of Kingsbridge Educational Trust, a charitable company limited by guarantee and registered in England and Wales with company number 09144847.
The registered office is at Oakgrove School, Venturer Gate, Middleton, Milton Keynes MK10 9JQ.

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ADMISSION CRITERIA FOR FULBROOK SCHOOL 2026-2027

Children who have a statement of special educational needs or Education, Health and Care Plan (EHCP) which names the School will be admitted and will count towards the planned admission number.

Catchment area
The catchment area for Fulbrook School covers Aspley Guise, Husborne Crawley, Ridgmont, Woburn, Woburn Sands (including the 'Parklands' development) and Hockliffe.

Year 5 & 6:

If the School is oversubscribed, the following criteria will be applied in the order set out below to decide which applicants will be admitted:

1 All looked after children or children who were previously 'looked after' (see definitions);
2 Students who have attended Fulbrook's feeder schools i.e. Aspley Guise, Husborne Crawley, Ridgmont, and Woburn Lower Schools;
3 Pupils living in the catchment area (to include the 'Parklands' Development), with siblings at the school;
4 Other pupils living in the catchment area (to include the 'Parklands' Development), and Service Children with a confirmed posting to the catchment area or crown servants returning from overseas to live in the catchment area;
5 'Very exceptional' medical grounds (see definition in the school's admissions policy)
6 Other siblings;
7 Children of staff working at Fulbrook;
8 Any other children;

Year 7 and above:

If the School is oversubscribed, the following criteria will be applied in the order set out below to decide which applicants will be admitted:

1 All looked after children or children who were previously 'looked after' (see definitions);
2 Students who have attended Swallowfield Primary School which is Fulbrook's main feeder for Year 7;
3 Pupils living in the catchment area (to include the 'Parklands' Development), with siblings at the school;
4 Other pupils living in the catchment area (to include the 'Parklands' Development), and Service Children with a confirmed posting to the catchment area or crown servants returning from overseas to live in the catchment area;
5 'Very exceptional' medical grounds (see definition in the school's admissions policy);
6 Other siblings;
7 Children of staff working at Fulbrook;
8 Any other children;

The full 2026-27 School admissions policy can be viewed on the school's website.

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APPLICATION FOR IN-YEAR ADMISSION TO FULBROOK SCHOOL 2026/27

This form should be completed if you are seeking admissions to Fulbrook School for Years 5 - 11 after the normal point of admissions. Please read the accompanying letter before completing the form. Please provide photos / scans of the supporting documentation when submitting the application form.

Child's Legal Surname:		**Child's Legal Forename(s):**	
Gender: Select from drop down	Date of Birth:	Applying for Year: Select from drop dov	Date Admission Required
Child's normal home address including postcode:			
If you are moving home, please give your new address and provide evidence of your move in the form of a copy of the signed tenancy agreement or letter from a solicitor confirming exchange of contracts:			
Is a sibling already attending the School: Select from drop down		Is parent a member of staff? Select from drop down	
If 'Yes', please provide sibling's name, date of birth, and year group:		If 'Yes', please provide staff member's full name	
Name, address and telephone number of child's current school: *If now left this school, please give last date of attendance:*			
Name of Parent / Carer(s) living at home address (this must be the person(s) with parental responsibility for the child) please include Title(s): Mr/Mrs/Miss/Ms/Dr/Prof			
Relationship to child:		**Email address:**	
Home telephone number:		**Mobile telephone number:**	
If another adult has parental responsibility but does not live at the same address as the child, please include details here: Name: **Address:** **Telephone Number:**			
Is your child looked after, or has been previously looked after, by a local authority? No If 'Yes', please provide details, including the name of the local authority and a contact name and telephone number:			
Does your child have a statement of special educational needs or Education Health & Care Plan (EHCP)? No If 'Yes' please contact the Local Authority on 0300 300 8356 for further advice. Please do not return the form to the admission office. Thank you. Is your child currently undergoing assessment for an EHCP? No If 'Yes' please state which Local Authority is involved:			
Has your child been excluded from two schools within the last two years? No If Yes, please provide details:			

APPLICATION FOR IN-YEAR ADMISSION TO FULBROOK SCHOOL 2026/27

This form should be completed if you are seeking admissions to Fulbrook School for Years 5 - 11 after the normal point of admissions. Please read the accompanying letter before completing the form. Please provide photos / scans of the supporting documentation when submitting the application form.

Please explain the reason for your application - you may complete this on a separate sheet if you wish. If you wish to use the 'very exceptional' medical grounds criterion please provide details and ensure that you provide the report as indicated in the admissions policy

The l·ŘY'ĺăă'2yã űŜl·Y reserves the right to make its own enquiries to verify any information supplied by you. If, we find that a place has been offered in reliance on information that was materially incorrect or misleading (e.g. the parental address) and the place would not have been offered if the information had been correct, the 2ŦŦŜℕ may ōŜ withdrawy, even iŦ űĸŜ ŎĸŧŘ Kl·ă l·fℕŜl·Řè ăúl·ℕúŜŘ l·ű űĸŜ ăŎK22ŧ℗ ŁŦ űKl·ű Kl·ŁJŁJŜyãℒ è2ᵭ Kl·ØŜ l· ℕ'ƎKű 2Ŧ l·ŁJŁJŜl·f ű2 l·y Independent Appeal Panel.

Declaration:

- I understand that the processing of the application may take up to 10 school days.
- I certify that I have parental responsibility for the child named.
- I confirm that the information I have provided is, to the best of my knowledge, correct and up to date. I understand that If I give any false or misleading information on this form and/or supporting papers, or withhold any relevant information, this may lead to the withdrawal of an offer of a school place for my child
- I hereby authorise Fulbrook School to contact my child's previous school if required.

Signed: **Date**

Name (please print):

Before returning this form, please ensure you have:

- completed all relevant sections of the form, including the reason for your application;
- enclosed all requested supporting documentation.

Once completed, please return the form, together with the supporting documentation to: admissions@fulbrook.school

For office use only:
date form received:
all sections completed: No
evidence enclosed: No
date reply sent: