



16 November 2021

## Re. Consultation on Admission Arrangement for September 2023

Schools must set their admission arrangements annually and, where changes are proposed to these, the school must first publicly consult on those arrangements.

I am writing to notify you of changes to our Admissions Policy for September 2023. The consultation will run for 7 weeks from Monday 22 November 2021 until Monday 10 January 2022.

The draft Admissions Policy is attached and is also available to view on our website at <https://www.fulbrookmiddleschool.org.uk/admissions>

Following approval from the Regional Schools Commissioner for Fulbrook Middle School to convert to an extended secondary school, with further transition to secondary only, the Governing Body has agreed on the Admissions Policies covering the transition period from September 2023 through to September 2025.

Fulbrook Academy is consulting on the changes to the September 2023 policy, which includes changes to the school's Published Admission Number (PAN).

The details of changes for each of the years 2023, 2024 and 2025 are shown below and the draft admissions policies for each year are also attached to enable the 2023 policy to be considered in context with the overall transition.

The Admissions Policy for September 2022 was consulted on during 2020, but the changes are shown below to demonstrate the transition.

This consultation is for the attention of:

1. Parents/carers of children between the ages of two and eighteen
2. Other persons in the area who have an interest in the proposed arrangements
3. Other admission authorities with the local area
4. Central Bedfordshire Council
5. Any adjoining neighbouring local authorities.

Any comments should be made in writing to the Clerk to Governors, Fulbrook Middle School, Weathercock Lane, Woburn Sands, MK17 8NP or email [clerk@fulbrookmiddleschool.org.uk](mailto:clerk@fulbrookmiddleschool.org.uk), including your name, address and relationship to the school.

Following the consultation period, all submitted comments will be considered at a Governors' meeting and the final arrangements will be published on the school's website.

Yours sincerely

Samantha Clancy  
Headteacher.

**Registered Office: Weathercock Lane, Woburn Sands, MK17 8NP**

Tel: 01908 582022, Fax: 01908 281732, Email: [office@fulbrookmiddleschool.org.uk](mailto:office@fulbrookmiddleschool.org.uk)

Website: [www.fulbrookmiddleschool.org.uk](http://www.fulbrookmiddleschool.org.uk)

Fulbrook Middle School is a trading name of Fulbrook Academy, a charitable company limited by guarantee, registered in England and Wales.  
Registered Number: 07695419

## **Admissions Policy September 2022 - Summary of changes.**

Title – September 2022

*(Change of year)*

Fulbrook Academy caters for pupils between the ages of 9 – 14

*(Change upper age range to 14)*

The school has an agreed admission number of 30 for entry to Year 5.

*(Change admission number to 30 from 110)*

The school will retain Year 8 pupils into Year 9 as we make the transition to secondary provision over the next 2 years with a revised published admission number (PAN) of 120 in Years 6, 7, 8 and 9.

*(Addition of this paragraph)*

Should the number of applications for admission exceed 30, the Governors will apply the following criteria, in the rank shown, to decide the order in which places will be allocated.

*(Change of admission number to 30 from 110)*

2. Students who have attended Fulbrook Academy's feeder schools i.e. Husborne Crawley, Ridgmont and Woburn Lower Schools;

*(Removed Swallowfield and Aspely Guise Lower Schools)*

Pupils attending Swallowfield and Aspely Guise Lower Schools will remain with those schools for Year 5 as they transition to primary provision over the next 2 years.

*(Addition of this paragraph in 'Definitions' under the 'Catchment Area' heading.)*

## **Admissions Policy September 2023 – Summary of changes.**

Title – September 2023

*(Change of year)*

Fulbrook Academy caters for pupils between the ages of 9 – 15

*(Change of upper age from 14 to 15)*

The school has an agreed admission number of 30 for entry to Year 5.

The school will retain Year 9 pupils into Year 10 as we make the transition to secondary provision over the next year with a revised published admission number (PAN) of 120 in Years 7, 8, 9 and 10 and 30 in Years 5 and 6.

*(Change paragraph to reflect addition of year 10 and PAN of 30 in Years 5 and 6)*

Pupils attending Swallowfield and Aspely Guise Lower Schools will remain with those schools for Years 5 and 6 as they transition to primary provision over the next year.

*(Amend above paragraph to reflect Years 5 and 6 remaining with the two schools)*

## **Admissions Policy September 2024 – Summary of changes.**

Title – September 2024

*(Change of year)*

Fulbrook Academy caters for pupils between the ages of 10 – 16.

*(Change of lower age from 9 to 10 and upper age from 15 to 16)*

The school has an agreed admission number of 120 for entry to Year 7.

*(Change of admission number to 120 from 30 and Year to 7 from 5)*

The school will retain Year 10 pupils into Year 11 as we make the transition to secondary provision over the next year with a revised published admission number (PAN) of 120 in Years 7, 8, 9, 10 and 11 and 30 in Year 6.

*(Change paragraph to reflect addition of year 11 and PAN of 30 in Year 6 only)*

2. Pupils who have attended Fulbrook's feeder schools i.e. Aspley Guise and Swallowfield Primary Schools and the combined primary school previously known as Husborne Crawley, Ridgmont, and Woburn Lower Schools;

*(Change of feeder schools to reflect changes to Primary and merging of the 3 smaller lower schools).*

Pupils attending Swallowfield and Aspley Guise Lower Schools will remain with those schools for Years 5 and 6 as they transition to primary provision over the next year.

*(Removed above paragraph as no longer required)*

### **Admissions Policy September 2025 – Summary of changes.**

Title – September 2025

*(Change of year)*

Fulbrook Academy caters for pupils between the ages of 11 – 16.

*(Change of lower age from 10 to 11)*

The school will retain Year 10 pupils into Year 11 as we make the transition to secondary provision over the next year with a revised published admission number (PAN) of 120 in Years 7, 8, 9, 10 and 11 and 30 in Year 6.

*(Remove above section as no longer needed).*

Should the number of applications for admission exceed 120, the Governors will apply the following criteria, in the rank shown, to decide the order in which places will be allocated.

*(Change pupil number from 30 to 120 as now Year 7 entry)*

<b>Published Admission Numbers (PAN)</b>				
<b>Year Group</b>	<b>Sept 2022</b>	<b>Sept 2023</b>	<b>Sept 2024</b>	<b>Sept 2025</b>
<b>Year 5</b>	30	30	0	0
<b>Year 6</b>	120	30	30	0
<b>Year 7</b>	120	120	120	120
<b>Year 8</b>	120	120	120	120
<b>Year 9</b>	120	120	120	120
<b>Year 10</b>		120	120	120
<b>Year 11</b>			120	120
<b>TOTAL</b>	<b>510</b>	<b>540</b>	<b>630</b>	<b>600</b>

### **Additional Statutory Changes**

Additional statutory changes made as a result of changes to the Admissions Code from September 2021, as laid before Parliament 13<sup>th</sup> May 2021 have been applied to all of the above policies and to the 2021 policy.

- 1) Previously looked after children now includes all children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
- 2) Definition updated for children of Service Personnel or Crown Servants to clarify the address that will be used to determine the catchment area will be that at which the child will live, as long as the parent can provide some evidence of their intended address or unit or quartering address, where the parent requests this.

- 3) Addition of a definition for Children of Staff. "Staff" will include all employees, teaching and non-teaching, full or part time.  
"Children" will include children of the staff member and/or of their partner living with them.  
Children who live with the staff member permanently or on a shared basis with the other parent are also included.