



Teacher of Modern Foreign Languages Job Description

Job Title: Teacher of MFL

Grade: Main Scale

Job Purpose:

To produce high-quality teaching plans and supporting resources; to deliver high-quality lessons in MFL; to develop an outstanding curriculum with engaging learning and formative assessments; to secure the highest levels of learner interest and achievement; to monitor and support the overall development of pupils as a form tutor.

Relationships:

The post holder is responsible to the Head Teacher in all matters, to the Head of Department in respect of curricular matters and the Head of Year in pastoral matters.

The post holder also interacts on a professional level with colleagues and seeks to establish and maintain productive relationships with them. The main objective of the team, within which the post holder works, is to improve the quality of teaching and learning in the school.

Teaching and learning:

Deliver consistently high-quality teaching and learning experiences that lead to high levels of progress, learner interest and enjoyment;
Keep up to date with developments in the subjects and in teaching.

Assessment:

Make accurate assessments that can be used to track pupil attainment and progress;
Make summative and formative records of pupil attainment;
Regularly assess pupils' work so they know what they need to do to improve and help them act on this information to improve progress.

Curriculum planning:

Produce high quality lesson and short-term teaching plans with supporting resources for own classes;
Share planning and resources with other teachers.

Communication:

Ensure effective communication with parents of students;
Liaise with colleagues in lower/primary, middle and upper/secondary schools.

Additional duties:

Fulfil the role of form teacher and mark class attendance registers;
Play a full part in the life of Fulbrook, to support its vision and ethos, as well as encourage staff and pupils to follow this example;
Follow the policies and procedures as agreed by the Governing Body of Fulbrook;
Undertake any other duties as specified by the Head Teacher



Teacher of Modern Foreign Languages Person Specification

SPECIFICATION	ESSENTIAL	DESIRABLE
Qualifications	Qualified Teacher Status Secondary Trained	Good Honours Degree Evidence of further professional study or willingness to develop further professionally.
Experience	Experience of teaching French	Experience of teaching French at KS3 and KS4 Experience of teaching at least one other language Experience of supporting visits abroad
Management		Some experience in managing people
Curriculum	A sound knowledge of the National Curriculum and the expectations at GCSE An understanding of effective teaching and learning strategies An understanding and commitment to equality principles and practices	
Skills / Attributes	To effectively plan, manage, monitor and assess pupils To be able to work effectively as part of a team To be able to use ICT effectively in planning and teaching To possess good communication skills To be well organised To have a passion for teaching	Willingness and enthusiasm to take part in extra-curricular activities To have the potential to lead and manage people, in order to work towards common goals